

# **BROOKINGS COUNTY COMMISSION MEETING**

**Tuesday, May 22, 2007**

The Brookings County Board of County Commissioners met in regular session on Tuesday, May 22, 2007 with the following members present: Don Larson, Mary Negstad, Deanna Santema, and Emil Klavetter. Dennis Falken was absent for personal reasons.

Also in attendance was Jessica Driver, Acting President from the Brookings Regional Humane Society Board of Directors.

## **CALL TO ORDER**

Chairperson Klavetter called the meeting to order.

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

## **CONSENT AGENDA**

Chairperson Klavetter declared the Consent Agenda approved as amended with no objection from the board. The Consent Agenda consisted of the agenda for the May 22, 2007 Commission Meeting and the minutes from the May 15, 2007 Commission Meeting.

Welfare Matters: Case #07-056 for Brookings Utilities was approved; case #07-057 for Brookings Utilities was approved.

Travel/Education: Brenda Conn to Sioux Falls to attend Native American Training on May 25, 2007.

## **ROUTINE BUSINESS**

Motion by Negstad seconded by Santema to approve the following claims. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye." Motion Carried.

A&B BUSINESS, REPAIR & MAINT. \$593.80; AGFIRST FARMERS COOP, SUPPLIES & MATERIALS \$9.43; ALLTEL, UTILITIES/COURTHOUSE \$94.50; AT&T, UTILITIES \$260.01; AVERA, PROFESSIONAL SERVICES \$194.50; BAHRA, TRAVEL & CONFERENCE \$295.00; BANNER ASSOCIATES, PROFESSIONAL SERVICES \$1059.63; BARNETT, LARRY, SUPPLIES & MATERIALS \$13.36; BOYER TRUCKS, REPAIRS & MAINT. \$1699.90; BOZIED OIL CO INC, REPAIRS AND MAINTENANCE \$120.00; BROCK WHITE COMPANY, SUPPLIES & MATERIALS \$318.88; BREVIK LAW OFFICE, CRT APPORT. ATT'Y/M.I. \$166.70; BREMMON, CARMEN, COURT CASE EXPENSE \$160.00; BROOKINGS AUTO MALL INC, REPAIRS AND MAINTENANCE \$24.38; BRKGS., CITY OF, UTILITIES \$16.88; BRKGS. CITY UTILITIES, UTILITIES \$5238.39; BROOKINGS UTILITIES, UTILITIES \$403.78; BRKGS CO TREASURER, SUPPLIES & MATERIALS \$530.20; BRKGS DAILY REGISTER, PUBLISHING \$1556.95; BROOKINGS GLASS & MIRROR, REPAIRS & MAINT. \$35.00; BRKGS. HOSPITAL, BLOOD TESTS \$5454.00; BROOKINGS HOSPITAL, IN-PATIENT \$1424.27; BUSETH, VICKI, TRAVEL & CONFERENCE \$24.00; C&R SUPPLY, INC., REPAIRS AND MAINTENANCE \$444.18; C&W REPAIR, REPAIRS AND MAINTENANCE \$57.90; CECIL, CHUCK, PROFESSIONAL SERV. & FEES \$1060.00;

CALLIES, KIM E., TRANSCRIPTS (LIENABLE) \$18.60; CENTRAL BUSINESS SUPPLY, SUPPLIES & MATERIALS \$780.24; COOK'S RECYCLING, UTILITIES \$452.54; COURTESY PLUMBING, REPAIRS AND MAINTENANCE \$133.50; CBCINNOVIS, TELEPHONE \$27.00; DEN-WIL INC, RENTAL/COMM. HEALTH \$995.71; DIETRICH, DONNA K., PROFESSIONAL SERV. & FEES \$92.43; EGGBRAATEN, THEODORE V., TRAVEL & CONFERENCE \$1034.39; EINSPAHR AUTO PLAZA, MACHINERY & EQUIPMENT \$23941.23; ELITE BUSINESS SYSTEM INC, REPAIRS AND MAINTENANCE \$68.00; FIRST BANK & TRUST, PROFESSIONAL SERV. & FEES \$181.63; FOERSTER WHOLESALE SUPPLY, SUPPLIES & MATERIALS \$470.70; G&K SERVICES, REPAIRS & MAINT. \$736.13; GREEN BRIAR APARTMENTS, RENT \$382.00; GROUP II ARCHITECTS PA, PROFESSIONAL SERV. & FEES \$1800.40; HAROLD'S PRINTING, PUBLISHING \$158.00; HENDRICKS PIONEER, PUBLISHING \$8.52; HY-VEE FOOD STORE, PRISONER RATION \$13257.59; HY-VEE PHARMACY, MEDICINE/RX \$989.72; IBM CORPORATION, DATA PROCESSING/SOFTWARE \$711.48; INSTY-PRINTS, SUPPLIES & MATERIALS \$10.40; INTEGRATED BUSINESS SOL, DATA PROCESSING/SOFTWARE \$535.00; INTER-LAKES COMM. ACTION, COMMUNITY WORKER \$750.00; JENSEN, RANDY J., TRAVEL & CONFERENCE \$8.96; JOHNSON, JEROME, TRANSCRIPTS (NON) \$462.40; KIDWILER, MARY, TRAVEL & CONFERENCE \$8.00; KLEINJAN, DARREL, TRAVEL & CONFERENCE \$12.16; KNUTSON, DUANE, TRAVEL & CONFERENCE \$2.88; KOOISTRA, NELVA, PROFESSIONAL SERV. & FEES \$15.00; L&L PARTS, GASOLINE/VEHICLE MAINT. \$1377.69; LEWIS & CLARK MENTAL, PROFESSIONAL SERV. & FEES \$130.00; LEXISNEXIS, PROFESSIONAL SERV. & FEES \$150.00; LOWE'S, SUPPLIES & MATERIALS \$12.23; LUKONEN, DOUGLAS D, SUPPLIES & MATERIALS \$20.20; MCKEEVER'S VENDING, SUPPLIES & MATERIALS \$594.00; MCI, TELEPHONE \$157.57; M&T FIRE & SAFETY INC., SUPPLIES & MATERIALS \$216.00; MARTIN'S INC., FUEL/GASOLINE \$20680.94; MASTERCARD, TRAVEL & CONFERENCE \$3018.78; MEESTER'S AUTO REPAIR, INC, REPAIRS AND MAINTENANCE \$60.00; MIDWEST ALARM CO, REPAIRS AND MAINTENANCE \$258.00; MILLS PROPERTY MANAGEMENT, RENTAL/1921 BLDG. \$4271.66; MINNEHAHA CO. JUVENILE, JDC-MINNEHAHA COUNTY \$1320.00; MINNEHAHA CO. TREAS., MV NOTICES/TAX NOTICES \$75.56; NEGSTAD, MARY, TRAVEL & CONFERENCE \$607.12; NELSON, DARREL E., TRAVEL & CONFERENCE \$6.08; NELSON, NANCY J., ADULT DEFENSE \$275.34; NIELSEN'S, SUPPLIES & MATERIALS \$84.51; NORTEK COMPUTERS INC, SUPPLIES & MATERIALS \$15.99; NORTHWESTERN PUBLIC SERV, UTILITIES/COURTHOUSE \$2257.75; OFFICE DEPOT, SUPPLIES & MATERIALS \$116.22; OFFICE SYSTEMS INC, REPAIRS AND MAINTENANCE \$104.18; OPTIMIST CLUB OF BRKGS, SUPPLIES & MATERIALS \$35.00; PENNINGTON COUNTY JAIL, TRANSPORT PRISONER \$121.35; POLLARD, JERRY, PROFESSIONAL SERV. & FEES \$39.00; POSTMASTER, POSTAGE REIMBURSEMENT FRO \$175.00; PRAIRIE GRAPHICS, PERSONAL SERVICES \$50.00; QUALIFIED PRESORT, MV NOTICES/TAX NOTICES \$674.73; QWEST, DATABASE SERVICE-US WEST \$200.17; RAZOR'S EDGE LAWN CARE, REPAIRS AND MAINTENANCE \$718.00; RFD, PUBLISHING \$75.52; RADIO SHACK, SUPPLIES & MATERIALS \$7.99; RAINBOW CAR WASH, REPAIRS AND MAINTENANCE \$7.55; REHFUSS, CATHY, PROFESSIONAL SERV. & FEES \$15.00; RELIABLE CORP., SUPPLIES & MATERIALS \$390.17; RELIANCE TELEPHONE, INMATE/TELEPHONE \$2000.00; REVENUE, SD DEPT OF, AM'T HELD FOR SHERIFF TRU \$193.20; RIBSTEIN, RICK, ADULT DEFENSE \$2492.59; ROBBINS, JEFF, TRAVEL & CONFERENCE \$17.28; ROCHEL, ROBERT, TRAVEL & CONFERENCE \$10.56; RUNNING'S BIG "R", SUPPLIES & MATERIALS \$104.50; SAATHOFF, LAYNE, TRAVEL & CONFERENCE \$14.72; SAMPSON, DEAN, PROFESSIONAL SERVICE \$84.80; SHEPHARDSON HARDWARE HANK, SUPPLIES & MATERIALS \$61.78; SIOUX VALLEY ENERGY, UTILITIES \$57.00; SIOUX VALLEY WIRELESS, TELEPHONE \$37.95; SLOWEY CRT REPORTING, PROFESSIONAL SERV. & FEES \$137.50; SOFTWARE SERVICES INC., DATA PROCESSING/SOFTWARE \$325.00; STANWICK, MARTIN F., TRAVEL & CONFERENCE \$44.00; SCHMIT, CINDY, TRAVEL & CONFERENCE \$37.12; STURDEVANT'S AUTO, SUPPLIES & MATERIALS \$524.01; SWIFTEL CENTER, MULTI-PLEX UPKEEP \$2500.00; TOWN & COUNTRY SHOPPER, PUBLISHING \$144.00; TRANA, KRISTIN, TRAVEL & CONFERENCE \$380.70; UNITED BUILDING CENTERS, SUPPLIES & MATERIALS \$81.95; UPS STORE, PROFESSIONAL SERV. & FEES \$16.47; VELVET UNIFORMS, SUPPLIES & MATERIALS \$44.00; VERIFICATIONS INC, PERSONAL SERVICES \$47.70; VERIZON WIRELESS, TELEPHONE \$329.74; VOLUNTEERS OF AMERICA, VOL OF AMERICA (PRE) \$2970.00; WW TIRE SERVICE INC, SUPPLIES &

MATERIALS \$95.65; WAGNER REAL ESTATE, INSPECTION FEES \$900.00; WALMART COMMUNITY, SUPPLIES & MATERIALS \$4.48; WAPELLO COUNTY SHERIFF, COURT CASE EXPENSE \$23.50; WEST GROUP, AM'T HELD FOR LAW LIBRARY \$311.50; WHEELCO BRAKE & SUPPLIES, SUPPLIES & MATERIALS \$650.16; WHITE, CITY OF, UTILITIES \$65.19; WHITE FIRE DEPARTMENT, OTHERS-SHORT \$5000.00; WINDSOR ESTATES, RENT \$209.00.

Weed and Pest Supervisor Gary Egeberg met with the board to update them on the contract for Moody County spraying. Changes have been made to the Brookings County bid to only spray the Interstate Highways and not the secondary highways. When more information is available the board will be updated. Also, County Road 6 spraying is completed, most of County Road 8 is completed, and some of County Road 12 is completed.

Highway Superintendent Ted Eggebraaten met with the board to discuss resolutions for state and federal funding for planned improvements on asphalt and bridges on County Road #77 south from Brookings. Additionally, he attended the Liability Pool meeting in Pierre.

Planning, Zoning, and Drainage Director Robert Hill met with the board to discuss South Dakota Public Utilities Commission filings involving the PPM Energy, Inc. planned wind towers north of White. He also reported on the FEMA Flood Plain Map meeting held May 8<sup>th</sup>, 2007, the Local Emergency Planning Committee meeting, posting flags for Special Olympics, and some drainage and nuisance issues in a trailer park south of Brookings.

Treasurer Vicki Buseth provided the board with the Treasurer's Totals for Taxes and Motor Vehicles for the month of April. She also updated the board on her office having full staff now and that delinquent tax notices are being collected on.

Emergency Management Director Todd Struwe provided a slide presentation on his assistance in Brown County after the floods earlier in May. He also reported on the airport emergency planning meeting, Skywarn training, pandemic flu planning meetings, and the Local Emergency Planning Committee meeting.

Deputy Director, Commission/Human Resources Kristin Trana presented the board with the Auditor's Report.

Be it noted, Register of Deeds' statement of fees collected during the month of April 2007 was filed in the County Auditor's Office in the amount of \$21,396.50.

Motion by Negstad, seconded by Santema to approve for recording purposes to sign Resolution #07-13: A Resolution for Plat of Blocks 1, 2, and 3 Haleta Addition in the NW1/4 and NE1/4 of S24-T111N-R51W of 5<sup>th</sup> PM Brookings County, South Dakota. Roll Call Vote: Negstad "Aye," Santema "Aye," Larson "Aye," Klavetter "Aye." Motion Carried.

## **REGULAR BUSINESS**

Motion by Santema, seconded by Klavetter to approve the funding request of \$250 by the Brookings Regional Humane Society for sponsorship of their 2007 Paws for a Cause pet walk fundraiser. The board discussed the role between the Humane Society and Animal control, and decided to discuss the issue again at budget time. Roll Call Vote: Santema "No," Larson "No," Negstad "No," Klavetter "No." Motion Failed.

Motion by Santema, seconded by Negstad authorize Chairperson Klavetter to sign the Utilities Certificate, Letting Authorization, and Right-of-Way Certificate for Secondary Roads Project Number BRF 6323(2)-PCN 01AM. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye." Motion Carried.

Commission Assistant/Human Resources Director, Stephanie Vogel met with the board to present Personnel Action Notices and discuss correspondence received.

Be it noted, the board approved the following Personnel Action Notices: New Hires: Appraiser I, Erik Markve \$12.93; Accounts Payable Officer, Denise Pike, \$12.93. Routine Step Increase: Office Manager, Kathy Hanson, \$14.81. Resignation: Part Time Correctional Officer, Whitney Deighton.

Deputy States Attorney Mark Kratochvil met with the board to update them on depositions for three appeals by Avera McKennan Hospital to be held May 23, 2007.

### **COMMISSIONER'S OPEN DISCUSSION**

Commissioner Santema reported on the Brookings Area Transit Authority meeting and the Sioux Valley Commissioners Association 8-County Meeting.

Commissioner Negstad reported on the NACo Western Interstate Region Conference.

Commissioner Larson reported on the NACo Western Interstate Region Conference.

Commissioner Klavetter reported on the Brookings Economic Development Meeting, the Local Emergency Planning Committee Meeting, and the Sioux Valley Commissioners Association 8-County Meeting.

### **ADJOURNMENT**

There being no further business, Chairperson Klavetter declared the meeting adjourned until 8:30am Tuesday, May 29, 2007.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

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Kristin Trana  
Deputy Director  
Brookings County Commission/Human Resources Office